



Minutes of the Parochial Church Council meeting of St Mary's, Sixpenny Handley with Gussage St Andrew.

Date: 15th June 2011

Venue: The Vicarage

Chair: Rev Mel Durrant

Started: 7:30pm

Ended: 9:15pm

Present:

(NB)	Mrs	Naomi	Booth	(JM)	Mrs	Jackie	Molnar (Secretary)
(BC)	Mrs	Bobby	Carter	(MP)	Mrs	Maureen	Penrose
(TC)	Mr	Ted	Cox	(DS)	Mr	David	Salmons ²
(JC)	Mr	John	Cullingford ¹	(PS)	Rev	Paul	Skinner
(JD)	Mr	John	Davis	(CS)	Mr	Chris	Stokes (Churchwarden)
(MD)	Rev	Mel	Durrant	(CW)	Mrs	Christine	Warner
(RI)	Mr	Richard	Ironside (Treasurer)	(CW)	Miss	Carole	Wyatt (Churchwarden)

Apologies for absence:

(MC)	Mr	Mike	Carter
(PG)	Mr	Peter	Goldstone
(RT)	Mrs	Rita	Taylor

1 Licensed Lay Minister
2 Diocesan representative

Summary of meeting:

- [5] • Welcome, reading from Psalm 103 and prayer
- [6] • Minutes of last meeting
 - Appointment of Treasurer, Assistant Treasurer and Secretary approved
 - Minutes of 10th April 2011 approved with amendments to attendance list
 - Minutes of 2nd March 2011 approved
- [7] • Matters arising – John Arul's visit cancelled. Electronic notice sheets dropped
- [8] • Ministry and Worship
 - Update from Mel Durrant, including Teddy Bears Picnic, New Women's Group
 - Easter Services discussed
- [9] • Financial Update
 - January to April 2011 update
 - Approval to rename CCLA VCW account to CCLA Projects
- [10] • Buildings and Fabric Update
 - Faculty required for roof repair at St Mary's
 - Approval for £12,500 for roof repairs agreed
 - "Smart Water" security required at St Andrew's to meet insurance requirements
 - Conservation of wall paintings at St Andrew's to begin 12th September
- [11] • Fund Raising and Social Events
- [12] • PCC Duties List
- [13] • Synod Report
- [14] • Any Other Business
 - Blue carpet to be refitted in Children's Area at St Mary's
 - Chancel Repair Liability update
- [15] • Date of next meeting – Wednesday 7th September 2011 at the Vicarage

My Notes:**[5] Welcome and opening prayer**

MD welcomed members to the meeting and opened the meeting with Psalm 103, followed by prayer.

[6] Minutes of last meeting

DS noted that the minutes from the PCC meeting on 2nd March 2011 also needed approval.

Minutes of the meeting 10th April 2011.

It was noted that the Treasurer, Assistant Treasurer and Secretary needed to be proposed and approved as this was not done at the meeting. It was proposed by CW, seconded by CS that Rick Ironside be appointed Treasurer, all agreed. It was proposed by NB, seconded by BC that Maureen Penrose be appointed Assistant Treasurer, all agreed. It was proposed by CW, seconded by NB that Jackie Molnar be appointed Secretary, all agreed.

JM also noted that the minutes had omitted Chris Stokes, Carole Wyatt and Paul Skinner from the list of attendees; they were present at the meeting.

With these amendments made the minutes of the PCC meeting on 10th April 2011 were proposed as a true and accurate record by CS, seconded by NB. All agreed.

Minutes of the meeting 2nd March 2011.

These were proposed as a true and accurate record with no amendments by CS, seconded by NB. All agreed.

[7] Matters Arising

MD advised that John Arul will not be visiting the UK after all due to personal circumstances.

Electronic Notice sheets – as only one person had requested having these it has been decided not to pursue.

[8] Ministry and Worship

MD updated members on a number of issues:

The Teddy Bears Picnic was held on 12 June with 15 children and family members attending. The LPAs will discuss follow up activity that might be possible.

New Women's' Group – Brady Turner has set up a group for mothers with young children, this has been meeting every two weeks on a Wednesday evening and has been going well. Discussion was given to the group membership, but MD clarified it is aimed at supporting mothers with young children in the church and community.

Fellowship Group – TC advised that they will be discussing small groups within the Church when they meet on 21 June, all welcome to attend.

Mothers' Union Day of Prayer – MD advised that this will take place on the 9th August from 11am at St Mary's.

My Notes:**[8] Ministry and Worship (continued)**

Easter Services - MD asked for comments on the format of the Easter Services held in April;

The format of the Palm Sunday services was discussed. This year there had been a traditional 9.30am and informal 11.00am service which did not seem to work as well as a combined service as has run in other years. Following discussion it was agreed to consider a combined Palm Sunday service next year along with possibly different music style and children's work.

The Good Friday morning walk around the village has continued to attract good numbers.

Pentridge PCC have discussed their quiet time on Good Friday afternoon and next year it will be more structured.

It was noted that numbers for the evening Good Friday service at Handley have declined, following discussion it was agreed to start the service earlier, i.e. 6pm rather than 7.30pm as this may encourage more people to attend.

TC raised a concern on behalf of a church member that numbers seem to be dropping at St Mary's traditional services, but numbers rising at St Andrews which might suggest a divide. It was noted that services run at the same time but this cannot be avoided unless times are changed, which has not been wanted. The majority of PCC members felt the changing service attendance was simply due to people preferring different types of service and that numbers overall are being maintained across the different churches.

Whit Sunday Services – JC suggested making more of this service as it is a celebration of the gift of the Holy Spirit. The PCC supported this suggestion and thought will be given to a combined service at future Service leader meetings.

Pets Service – MD noted a request for this service had been raised at the Annual Parochial Meeting in April. JM will work with CS to take this forward and the informal service on the 4th September will be a Pets Service, with input from MD as well.

[9] Financial Update

RI circulated a financial update on all four Church accounts for the period from January to April 2011. The format of the report was discussed and agreed as very helpful. It was confirmed that the Share is being paid on a quarterly basis; monthly payment has proved not possible due to cash flow within the account.

Discussion followed with respect to ring-fenced monies within the CCLA VCW and CCLA Roof Account. PS advised that within the CCLA VCW account £615 is earmarked for music systems and £2,625 for heating systems. MD advised that an anonymous donation has recently been made of £350 towards the music system.

It was agreed that RI will review the December 2010 year end reports to identify any further earmarked spend and itemise in future reports.

MD thanked RI for all his work in developing these reports and managing the accounts to date.

My Notes:**[9] Financial Update (continued)**

CW noted that the signatures on the CCLA accounts need to be changed and it was also proposed to change the name of the CCLA VCW account. It was proposed by JM that the account signatures be changed to the current Churchwardens and Church Treasurer, seconded by JC. All agreed. It was also proposed by JM, seconded by JC that the name of the CCLA VCW account be changed to CCLA Projects. All agreed.

[10] Buildings and Fabric Update

St Mary's;

CW advised that a Faculty will need to be submitted for the work needed to repair the roof. It was agreed at the PCC meeting in January 2011 that the material for the repairs would be steel not lead; as the majority of Churches are making the same decision it is not envisaged that there will be any problems obtaining the Faculty. Clarification was given with regards to the funds to cover the cost of the work; there is £5,000 in total from Dorset Historic Churches and £5,000 claimed from insurance, a further £2500 will need to be added to this.

CS asked the PCC to agree to commit the necessary monies to undertake the work to the total of £12,500. It might be necessary to have the original quotes updated as they are around 6 months old. It was proposed by JD, seconded by JC that the PCC commit £12,500 to fund the repair works. All agreed.

St Andrew's;

CS advised that the lead at St Andrew's needs to be treated with "smart water" before 1st July 2011 in order to comply with insurance policy requirements. He also advised that a buildings group will be set up for St Andrews.

MD noted that the work to the paintings will start September 12th. The quote has had to be updated as it was originally provided in 2009. The new cost is £2,629 to which VAT and scaffolding costs need to be added, this is only £300 more than the previous quote despite the time lag.

It was also noted that all the works to the heating and lighting systems are completed and paid for; the person who donated the organ has been thanked

[11] Fund Raising and Social Events

MD advised that the Street Fayre had made £1,100 profit which is an excellent result.

The PCC noted formal thanks to Grace Jackson for the Musical Evening she had organised and also to Margaret Durrant for the "Taste of India Evening" both of which have raised funds.

The Concert taking place on 2nd July was noted, JC is the co-ordinator for this event. There is a Trussell Trust Lunch taking place on the 16th July, which will be on the Vicarage lawn or in the Church depending on the weather. The Church Barn Dance will take place on the 23rd July, please support and provide donations for the raffle if you can; BC is the co-ordinator.

My Notes:**[11] Fund Raising and Social Events (continued)**

CS updated members on the "Friends of Gussage" initiative which has moved forward since the last meeting. Those involved are very enthusiastic and there are already a number of events being planned, the first of which will be on 14th August with a Dance on the Farm afternoon/evening at Woodcutts Farm. A scheme has also been developed through which volunteers donate a £1 a week to help raise funds. The PCC thanked CS and Rita Taylor for all the work they have been doing at Gussage.

[12] PCC Duties List

Details of this list had been circulated with the Agenda and DS noted the need to give MD good support in all the different activities involved in organising the Church. JM noted that the original list had been drawn up during the last interregnum and asked if there was a need for it. BC raised First Aid provision and after discussion it was agreed to move the First Aid box to the toilets rather than the Vestry where it is not accessible if the door is locked.

MD said he would welcome someone to co-ordinate and write press information. PCC members suggested Rita Taylor, MD will discuss with her.

An up to date list of PCC members contact details was requested, JM will circulate.

[13] Synod Report

A short report had been circulated with the Agenda. DS advised that he will attend the meeting on 12th July and report back to the September PCC meeting.

[14] Any other Business

MD noted that the blue carpet by the organ will be fitted in the children's area soon.

CW advised that letters had been received with regards to the Chancel Repair Liability in respect of both St Mary's and St Andrews. The Church Commissioners have liability to cover 82.47% of costs needed to ensure the Chancel is weather proof. The Diocesan Registrar advises that a search would identify what land is involved and that they can carry this stage out free of charge and then advice how to proceed . CW will update further in due course.

[15] Date of Next Meeting

This will take place on 7th September 2011 at 7.30pm in the Vicarage.

There being no further business the meeting ended with prayer at 9.15pm.